

Capital Expo Festival

Arts & Crafts Vendor Application

June 4th, 5th, & 6th, 2026

Location: Lakeview Park, Park Ave., Frankfort, KY 40601

Website: www.capitalexpo festival.com

Email: capitalexpoky@gmail.com

Vendor Information

- **Name:** _____
 - **Your Craft:** _____
 - **Address:** _____
 - **PO Box (if applicable):** _____
 - **City:** _____ **Zip:** _____
 - **Phone:** (____) _____
 - **Email:** _____
 - **Price Range of Work:** _____
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Terms & Conditions – 2026

SETUP & HOURS OF OPERATION

- **Setup Times:**
 - Wednesday, June 3rd: 5:00 PM – 9:00 PM
 - Thursday, June 4th: 8:00 AM – 2:00 PM
- **Festival Hours:**
 - Thursday, June 4th: 3:00 PM – 11:00 PM
 - Friday, June 5th: 3:00 PM – 11:00 PM
 - Saturday, June 6th: 10:00 AM – 11:00 PM
- All vendors are encouraged to remain open during festival hours.

ELIGIBILITY

- All applicants must submit **photos** of their work. If you would like them returned, include a **self-addressed stamped envelope**.
- **Only original work** by the exhibitor is permitted.
- No kits, molds, imports, or resale items are allowed.
- Work will be judged on **originality, craftsmanship, and presentation**.

AWARDS

- Plaques will be awarded based on **overall quality** and **booth creativity**.

APPLICATION DEADLINE

- **Postmarked by May 1, 2026**
- Applications submitted **after May 1** must include payment via **cashier's check, money order, or cash only**.
- **No refunds** will be issued for any reason.

SALES & TAXES

- No commissions are required.
- Vendors are responsible for reporting all sales to the **Kentucky Department of Revenue** and the **IRS**.

BOOTH SPACE & REQUIREMENTS

- Booth fee: **\$200** (Setup for all three days)
- Vendors must supply their own **tables, chairs, and tents**.
- **Generators are welcome** (no electricity will be provided).
- **Table coverings required** for all tables (3' x 8').
- Please note:
 - Canopies with **non-adjustable peaks** may require special placement.
 - Overhang lights may hang down **15"** in some areas.
 - Maximum clearance: **10ft** for adjustable/removable tops.

LIABILITY & SECURITY

- Vendors are responsible for their own displays.
 - Capital Expo Festival, Inc., the County of Frankfort, and affiliates will **not be held liable** for injury, accidents, theft, or damage.
 - Limited **overnight security** will be provided, but leaving valuables is at the vendor's risk.
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Agreement & Payment

- Yes, I have read, understood, and agree to all terms and conditions listed in this application.
- Yes, I have enclosed my payment of **\$200** (booth fee).

Make checks payable to: *Capital Expo Festival*

Mail to: Capital Expo Festival, PO Box 714, Frankfort, KY 40602

Signature: _____

Printed Name: _____

Date: ____/____/____

For questions or additional information, email: **capitalexpo@gmail.com**

We look forward to seeing you at the 2026 Capital Expo Festival!